

**CONSTITUTION
AND
BYLAWS
OF
NORTHSIDE BAPTIST CHURCH OF MURFREESBORO, INC.**

NORTHSIDE BAPTIST CHURCH OF MURFREESBORO, INC. (the corporation" or "church" or "church corporation") is authorized to receive, hold, encumber, manage, and transfer property of and to facilitate the management of the civil affairs of the church in such a manner as may be directed by its members from time to time, and was incorporated as a not-for-profit corporation under the laws of Tennessee.

PREAMBLE

We declare and establish this constitution to preserve and secure the principles of our faith, and to govern the body in an orderly manner. This constitution will preserve the liberties of each individual church member and the freedom of action of this body in its relation to other churches.

ARTICLE I: PURPOSE

As inspired by God, it is our purpose:

To lift up Jesus Christ and present Him as Savior of the world. (John 3:16; Romans 10:9)

To reach out in love to the unsaved and unchurched in our community and around the world. (Matthew 28:18-20; Acts 1:8)

To teach and preach the gospel message from God's inerrant Word, the Holy Bible (2 Timothy 3:15-17; 2 Peter 1:19-21)

To seek the leadership of the Holy Spirit as we grow in Christian discipleship and commitment to Jesus Christ our Lord (Galatians 4:6; 1 Peter 1:13-25)

To be a Southern Baptist church on the north side of Murfreesboro dedicated to doing God's work.

ARTICLE II: STATEMENT OF FAITH

OUR DOCTRINE: We affirm the Holy Bible as the inspired Word of God, and as the only basis for our doctrine and beliefs. It was written by men, divinely inspired, and is the perfect record of God's revelation of Himself to man. It has God for its author, salvation for its end, and truth without any mixture of error for its matter. It is inerrant and infallible in its original manuscript, which is to be taken as verbally inspired. (Psalms 19:7-10, 119:89; Isaiah 40:8; Matthew 5:17-18, 22:29; 2 Timothy 3:15-17; 2 Peter 1:19-21)

OUR NATURE: The church is a body of born-again, baptized believers voluntarily

banded together for worship, missions and evangelism. We believe that the ordinances of the church are Baptism and the Lord's Supper. (Matthew 16:15-19; Luke 22:19-20; Acts 2:41-42, 20:28; 1 Corinthians 11:17-29.)

OUR MISSION: In obedience to our Lord's "Great Commission", we believe that our priority is to share the good news of Jesus Christ with as many people as possible in our community and throughout the world. (Isaiah 6:1-8; Matthew 28:18-20; Acts 1:8.)

The church also subscribes to the doctrinal statement of the "Baptist Faith and Message" as adopted by the Southern Baptist Convention with all current amendments and reaffirmations.

ARTICLE III: RELATIONSHIPS

This church is autonomous and maintains the right to govern its own affairs, independent of any denominational control. Recognizing, however, the benefits of cooperation with other churches in world missions, this church voluntarily affiliates with the Concord Baptist Association, the Tennessee Baptist Convention and the Southern Baptist Convention.

ARTICLE IV: CHURCH COVENANT

Since by God's grace we have accepted Jesus Christ as Savior and Lord, we the members of Northside Baptist Church of Murfreesboro covenant together:

We will band ourselves together to conduct all of our affairs in brotherly love. (1 Corinthians 1:10; 2 Corinthians 13:11; 1 Peter 3:8)

We will show loving care for one another and encourage, counsel and admonish one another. (1 Peter 1:22, 2:17; 1 John 3:14)

We will assemble faithfully for worship and pray earnestly for others as well as for ourselves. (Matthew 18:20; Acts 1:14, 4:31)

We will endeavor to bring up those under our care "in the nurture and admonition of the Lord." (Colossians 3:16; 1 Thessalonians 5:14)

We will maintain personal and family devotions in our homes. (Joshua 24:15)

We will seek, by Christian example and personal effort, to win others to Christ and to encourage their growth toward Christian maturity. (Ephesians 4:11-16)

We will oppose all conduct which compromises our Christian faith, and will uphold high standards of Christian morality. (1 Corinthians 5:1-2)

We will prove the reality of our conversion by living a Godly and fruitful life. (James 2:14-26)

We will be faithful to give our resources and abilities that God has given us in order to honor and glorify Him through His church. (Malachi 3:10-12; 2 Corinthians 9:6-8)

We will seek to live in a covenant relationship with one another and with God to the ultimate glory of the Father, the Son and the Holy Spirit. (Ephesians 3:14-21)

ARTICLE V: BYLAWS SUBJECT TO OTHER LAWS

Bylaws of NORTHSIDE BAPTIST CHURCH OF MURFREESBORO shall be subject to the constitution and laws of Tennessee to the extent that local, state & national law does not violate the beliefs and/or practices of Northside Baptist Church of Murfreesboro.

ARTICLE VI: REGULAR BUSINESS MEETINGS

Regular Business Meetings shall be held on the third Wednesday evening of the last month of each quarter (March, June, September, December).

ARTICLE VII: SPECIAL MEETINGS

Special meetings may be called by the senior pastor or at the request of the deacon body. All such calls shall state clearly the purpose of such meeting, and no other matter save that specified in the call may be considered. Such meeting shall require a minimum of one week's notice unless extreme emergency renders such notice impractical.

ARTICLE VIII: NOTICE OF MEETINGS

All meetings of the corporation shall be either printed or publicly announced at a minimum of one week's notice prior to the day of such meeting.

ARTICLE IX: MEMBERSHIP

A. GENERAL STATEMENT

Northside Baptist Church of Murfreesboro is a sovereign and democratic Baptist church, yielded to the Lordship of Jesus Christ. The membership retains unto itself the exclusive right of self-government in phases of the spiritual and temporal life of the church. The membership reserves the exclusive right to determine who shall qualify for membership of the church, and the conditions of being a member.

B. REQUIREMENTS FOR MEMBERSHIP

Any person may request membership in Northside Baptist Church of Murfreesboro by presenting him/herself in a worship service by one of the following:

1. Confessing a personal commitment of faith in the Lord Jesus Christ, and requesting baptism.
2. By promise of letter from another church of like faith and order.
3. By statement of a prior conversion experience and New Testament baptism by immersion, as a testimony of faith in Jesus Christ.
4. Coming from another denomination and requesting baptism.

C. ORIENTATION CLASS

All new members shall be encouraged to complete a membership Orientation Class.

D. FINALIZATION

Candidates for membership who have properly presented themselves and who have been counseled shall have their membership finalized by action of the church in a regular business meeting (Article VI).

E. TERMINATION

Membership in Northside Baptist Church of Murfreesboro may be terminated in any of the following ways:

1. Death of the member.
2. Dismissal of the member to another church of like faith and order.
3. Erasure of membership upon the member's affiliation with a church of another faith or denomination.
4. Exclusion by action of the church (See DISCIPLINE, Article IX Section F, 2).

F. DISCIPLINE

1. It shall be a basic purpose of Northside Baptist Church of Murfreesboro to emphasize to its members that every reasonable measure will be taken to assist any troubled member. Redemption rather than punishment should be the guideline that governs the attitude of one member towards another.
2. Whenever a member's life and conduct is obviously not in accord with this church's statement of faith and purpose, and thereby becomes a hindrance to this church's ministry and influence in the community, such member may be dismissed by a two-thirds (2/3) majority vote of the active resident members who are both present and voting, at a special meeting called for said purpose. Announcement of a special meeting shall adhere to the guidelines of Article VII, and will require a minimum of one-week's notice prior to the day of such meeting.
3. If any member shall fail to attend Northside Baptist Church of Murfreesboro for a period of 12 months, that member's name shall be automatically placed on the inactive roll. Inactive roll members shall not be included in the report of any membership figures quoted for the church, nor used in any calculation

related thereto. Should an inactive later attend the church, he shall automatically be returned to the active roll after one month's time has passed from the date of said attendance. This rule does not apply to those on missions appointment, active military duty, college students, shut-ins or those in similar situations, whereby regular attendance is hindered by exigent circumstances.

G. DEFINITIONS OF MEMBERSHIP

1. Active: An individual who has presented themselves for membership (Article IX, Section B), who confesses a personal faith in the Lord Jesus Christ and who has been baptized, as a public profession of their faith, and has been involved in the on-going ministry of Northside Baptist Church of Murfreesboro within a 12-month period of time, as determined by the Senior Staff and the deacon body.
2. Resident: An individual who possesses a physical address within the state of Tennessee
3. Inactive: A member who has failed to attend and be involved in the on-going ministry of Northside Baptist Church of Murfreesboro for a period of 12 months (See also Article IX, Section F, 3).

Also as stipulated in Article IX, Section F, 3, Inactive status does not apply to those on missions appointment, active military duty, college students, shut-ins or those in similar situations, whereby regular attendance is hindered by exigent circumstances.

ARTICLE X: ELIGIBILITY TO VOTE

Only active resident members shall be permitted to vote at meetings of this church corporation.

ARTICLE XI: VOTING BY PROXY

Voting by proxy is not allowed.

ARTICLE XII: QUORUM

For regular business meetings, a quorum shall consist of those active resident members both present and voting, Articles VI & IX, Section G.

For matters concerning the adoption of a church budget, the approval of a non-budgeted major capital expenditure (10% of the annual Budget or greater than \$200,000), or the amending of the church constitution or bylaws, a quorum shall be considered not less than 25% of the active resident members.

ARTICLE XIII: BOARD OF DIRECTORS

There shall be six directors.

The Board of Directors shall be composed of the Senior Pastor, Assistant Pastor, Treasurer, and three at large members, elected as follows:

Elected directors shall be nominated, one only for each vacancy, by the nominating committee of the church. Additional nominations may be made by any eligible voter.

The elected directors shall be divided in three equal classes, one class of whom shall be elected every two years at the March business meeting for a six-year term. No elected director shall serve on the board of directors for consecutive terms, but shall be ineligible to be elected to a new term until two years shall have elapsed.

No one shall be elected director who is not an active resident member, at least 25 years of age, and in good standing of this church corporation.

Vacancies on the board of directors by reason of death or resignation shall be filled at the next annual meeting of the corporation unless the directors decide by resolution to call a special meeting for that purpose.

Each director shall hold office until the expiration of the said corresponding position as prescribed in these bylaws.

The board of directors may hold such regular and special meetings as it decides from time to time. These meetings may be either in person or by conference call. Special meetings may be called at any time by the president or any two (2) directors.

All regular board meetings may be held without notice. Special meetings shall be preceded by at least two (2) days' notice of the date, time, and place of the meeting. Notice of an adjourned meeting need not be given if the time and place to which the meeting is adjourned are fixed at the meeting at which adjournment is taken and if the period of adjournment does not exceed one month in any one adjournment.

The presence of a majority of the directors shall constitute a quorum for the transaction of business. The vote of a majority of the directors present at a meeting at which a quorum is present shall be the act of the board.

ARTICLE XIV: ANNUAL REPORT

The board of directors shall report annually to the members of the corporation:

- A. The receipts and payments for the previous fiscal year.
- B. An estimate of expenses and income for the year ahead.
- C. Any known new business necessary to be undertaken for the welfare of the church congregation.
- D. An exhibit of the real property, trust funds, and other resources of the corporation.

ARTICLE XV: SENIOR PASTOR

A. PULPIT COMMITTEE

Upon the vacancy of the position of Senior Pastor, a Pulpit Committee shall be created, composed of a minimum of two (2) deacons (nominated by the deacon body), as well as six (6) members selected by the Personnel Committee and Assistant Pastor, for a total number of eight (8) serving on the Pulpit Committee. The selected committee members shall be presented to the congregation and receive a majority vote from members who are both present and voting during a special called meeting (Article VII). Under the leadership of the Holy Spirit, this committee shall search out and recommend to the members; the man they feel has been called by God to be the shepherd of the flock of Northside Baptist Church of Murfreesboro

B. CALL OF THE SENIOR PASTOR

The members shall be given at least two week's notice before a recommendation of the Pulpit Committee, which shall include the terms of the call. The candidate for Senior Pastor should be presented before the congregation and during a properly called special meeting of the corporation (Article VII); the Senior Pastor shall be called by a 90% majority of the active resident members who are both present and voting at a regular scheduled Sunday morning worship service via ballot vote.

C. REMOVAL OF THE SENIOR PASTOR

Removal of the Senior Pastor shall only be initiated after exhausting every other potential means of remedying any potential or actual conflict with the Senior Pastor. During a properly called special meeting (Article VII), initiated by the deacon body, with at least a two (2) week notice of its purpose, the Senior Pastor may be removed from office. This meeting requires a quorum as defined by Article XII, a quorum shall be considered not less than 25% of the active resident

members. At the meeting, the reasons for the removal shall be presented. The Senior Pastor shall be afforded an opportunity to respond to any and all charges brought against him. A two-thirds (2/3) majority of those members who are both present and voting shall be required for such removal.

D. ROLE OF THE SENIOR PASTOR

1 Timothy 3 and Titus 1 clearly lays the qualifications of the Senior Pastor, thus adhering to the Scripture, Northside Baptist Church of Murfreesboro, in summary, defines the role of Senior Pastor as follows:

The Senior Pastor, as shepherd, is the spiritual leader of the congregation.

His role shall be to preach God's Word and to equip the membership to minister in the name of Jesus Christ.

The Senior Pastor, as overseer, and in working in harmony with the personnel committee, will supervise all church personnel and persons providing contract services for the church. This includes hiring, disciplining, and termination of said employees.

ARTICLE XVI: PRESIDENT

The senior pastor shall be the president of the board of directors, and shall convene meetings of the corporation and moderate over the same. If the position of senior pastor is unoccupied, due to removal, resignation, or death; the assistant pastor will assume the role of president until such time as the board of directors shall elect a replacement by majority vote.

ARTICLE XVII: CLERK/SECRETARY

The clerk shall be the secretary of meetings of the corporation. The church shall elect the clerk, upon the nomination of the nominating committee, by a majority vote at a called meeting of the corporation. If the clerk is unable to serve, the board of directors shall designate a substitute.

The clerk shall keep, in a suitable book, a record of all the actions of the church, except as otherwise herein provided. The clerk is responsible for keeping a register of the names of members, with dates of admission, dismissal or death, together with a record of baptisms. The clerk shall issue letters of dismissal, preserve on file all communications and official written reports, and provide legal notice of all meetings as required under Article VIII.

The church, by majority vote, may delegate specified clerical duties to a church secretary.

A. BOOKS AND ACCOUNTS

As church property, all church records are to remain filed in the church office. The books and accounts of the trustees shall not be open to the inspection of members of the corporation, but the church staff shall at all times have access to them.

The clerk will act as church historian, unless such duty is delegated to another party by means of a majority vote of the membership.

ARTICLE XVIII: TREASURER

The church treasurer shall be annually elected by the church, upon the nomination of the nominating committee, by a majority vote at the March business meeting. The term of office shall be April 1st to March 31st. Additionally, the treasurer is an ex-officio member of the finance committee.

It shall be the duty of the treasurer to render to the church at each regular business meeting, an itemized report of the previous month(s). Additionally, the treasurer is responsible for rendering to the church at the annual meeting of the corporation, the annual report, as described in Article XIV.

All financial records are the property of the church and shall be kept as permanent records of the church.

Each person authorized to sign checks drawn on the accounts of the church shall be bonded.

ARTICLE XIX: STAFF STRUCTURE

A. SENIOR PASTOR

The search, call, role, and removal of the Senior Pastor is outlined in Article XV of the Constitution and Bylaws of Northside Baptist Church of Murfreesboro.

B. SENIOR STAFF

The Senior Staff should comprise of, but not be limited to, the Assistant Pastor, Minister of Worship & Music, and Minister of Education, each of which will report directly to the Senior Pastor.

1. Search Committee:

Upon the vacancy or creation of a Senior Staff position, a Search Committee, of no less than three (3), shall be created by the Senior Pastor. The selected committee members shall be presented to the congregation and receive a majority vote from active resident

members who are both present and voting during a special called meeting. Under the leadership of the Holy Spirit, the committee (guided by the Senior Pastor) shall search out and recommend to the members; the man they feel has been called by God to shepherd the flock of Northside Baptist Church of Murfreesboro and guide that specific ministerial need or area.

2. Call of Senior Staff Positions:

Similar to Article XV, Section B, Call of the Senior Pastor, the members shall be given at least two (2) week's notice before a recommendation of the Search Committee and Senior Pastor, which shall include the terms of the call. The candidate for a Senior Staff position shall be presented before the congregation and during a properly called special meeting of the corporation. A Senior Staff position shall be called by a two-thirds (2/3) majority of the active resident members who are both present and voting at a regular scheduled Sunday morning worship service via ballot vote.

C. MINISTERIAL STAFF

Ministerial Staff positions would include, but are not limited to, as an example the positions of Student Minister and Children's Minister, each of which will report directly to a Senior Staff position.

1. Search Committee:

Upon the vacancy or creation of a Ministerial Staff position, a Search Committee, of no less than three (3), shall be created by the Senior Pastor and the direct Senior Staff supervisor. The selected committee of members shall be presented to the congregation in the form of a point of information or an announcement to those members who are both present during a special called meeting (Article VI). A vote for a Ministerial Staff Search committee is not necessary. Under the leadership of the Holy Spirit, the committee (guided by the direct Senior Staff supervisor) shall search out and recommend to the members; the candidate they feel has been called by God to shepherd the flock of Northside Baptist Church of Murfreesboro and guide that specific ministerial need or area.

2. Call of Ministerial Staff Positions:

Similar to the Call of Senior Staff position, the members shall be given at least two (2) week's notice before a recommendation of the Search Committee, Senior Pastor, and Senior Staff; which shall include the terms of the call. The candidate for a Ministerial Staff position shall be presented before the congregation and during a properly called special meeting of

the corporation (Article VII). A Ministerial staff position shall be called by a two-thirds (2/3) majority of the active resident members, who are both present and voting, via ballot. Upon meeting all above criteria, the newly called staff member will be presented to the body at large, via the next available Sunday morning worship service.

D. SUPPORT & ADMINISTRATIVE STAFF

These positions are necessary and responsible for the general operations of the church (for example: Secretarial, Custodial positions, etc.). Support and Administrative Staff shall be hired, disciplined, or terminated by the Senior Pastor, Assistant Pastor and/or Direct Supervisor of the position, neither a vote nor a search committee is necessary for the positions.

ARTICLE XX: DEACONS

A. QUALIFICATIONS

All deacons shall conform to the spiritual qualifications as outlined in Acts 6:1-7 and I Timothy 3:8-13. The deacon shall be at least 25 years old, have been a Christian for at least three years and a member of Northside Baptist Church of Murfreesboro for at least one year at the time of their election.

The deacon shall agree with the principles of our statement of faith, our church covenant, and the principles of the Baptist Faith and Message.

If married, the deacon shall be the husband of one living wife, who likewise shall be the wife of one living husband.

The deacon must abstain from the sale and use of alcoholic beverages. The deacon must be a good steward of his time, talents, and material possessions, acknowledging the tithe as the minimum level of giving to the church.

The deacon shall be supportive of the pastor, upholding him in prayer, always seeking to strengthen and build up the body of the church. He shall not have the privilege of being contentious, but shall always be seeking to “pour oil on troubled waters.”

B. SELECTION AND NUMBER

Deacons shall be elected by the members to serve a three (3) year term of office, beginning in January of each year. Upon completing a term of office, the deacon shall rotate off active status for a period of one year before becoming eligible for re-election.

For every 100 active resident members of the church, up to three active deacons may be called to service. (0-99 members: 3 deacons, 100-199 members: 6 deacons, etc.) At a minimum, there shall be three (3) active deacons, with a maximum limit of thirty (30). The number of potential deacons is also contingent upon the number of qualified men who are willing to serve in accordance with the said guidelines.

The active deacons will annually prepare and present a ballot for deacon election to the church for use in voting.

ARTICLE XXI: MINISTRIES AND COMMITTEES

SECTION I: MINISTRIES

A. It is assumed that the ministries of the church will develop as a natural outgrowth of the needs we recognize and the spiritual gifts of our membership.

B. To become a recognized ministry of the church there must be a vote of approval by the church. The recommendation to establish a new ministry must come from the pastor after consultation with the deacons. The recommendation shall include the name and nature of the ministry as well as the name of the ministry leader. The pastor, under the leadership of the Holy Spirit, shall be responsible for recommending new leadership when appropriate.

SECTION II: COMMITTEES

A. Standing Committees: There shall be an even number of members serving on a three-year rotating basis (unless otherwise specified). Each committee shall include one active deacon who shall be appointed by the deacon body and who shall be a "reporter" of the actions of the committee to the deacon body. The other committee members shall be nominated by the nominating committee and shall be elected by the church.

1. Nominating Committee: The pastor and deacons shall nominate four people to serve on this committee and they along with any others nominated by the church body shall be presented to the church for approval. The term of office shall be one year, and no member shall serve for more than two consecutive years. It shall be the responsibility of this committee to recommend to the church individuals to fill church offices, vacancies on standing committees and positions of organizational leadership.

2. Finance Committee: This committee shall prepare and submit to the church an itemized budget for the coming fiscal year (which is the calendar year). This proposed budget shall be presented to the church for its approval no later than the November business meeting.

(a) The members of this committee shall be considered to be the "Counting Committee" with the responsibility of properly receiving and depositing all funds given to the church. This responsibility may be delegated upon approval by the pastor or church administrator.

(b) This committee shall insure that the church maintains sound and adequate accounting procedures and proper records to meet all local, state and federal requirements.

3. Personnel Committee: The Personnel Committee shall assist the church in the proper and appropriate management of employed personnel actions. Thus, the committee is not involved in the search of personnel as according to the calling of Senior, Ministerial, and Support Staff as outlined in Article XIX: Staff Structure. Responsibilities of the Personnel Committee, under the supervision and guidance of the Assistant Pastor, are as follows:

- To Establish, Maintain, and Review appropriate personnel policies that will provide the ministerial and support staff an effective means of supporting and accomplishing the mission and purpose of the church.
- To Develop and Maintain current position descriptions for all leadership, ministry and support staff positions.
- To Review at least annually, alongside the Assistant Pastor, the efficiency and effectiveness of personnel and the organization structure.
- To Investigate, Evaluate, and Determine staff needs, personnel requirements and services to meet the mission and purpose of the church.
- To Define organizational changes, specifically as it relates to newly created positions to the church ministerial or support staff.

4. Building & Inventory Committee: The Building & Inventory Committee shall assist the church in matters related to all real and personal property owned or held in trust by the church. Its work includes such matters as: general maintenance, re-modeling, refurbishing and recommendations concerning the purchase of equipment and the need for new or expanded facilities.

5. Future Development Committee: This committee is to work with the church staff, committees and organizations to monitor and implement church-approved studies, reports and plans. This committee is especially concerned with promoting continuing plans of a long-range nature and encouraging the church in the direction of growth.

6. Evangelism Committee: This committee shall work together with the Pastor and church staff to develop & implement evangelistic outreach to our community and our world. They shall also assist in recruiting & equipping fellow Christians to share the Gospel of Jesus Christ.

7. Grounds Committee: This committee shall work together with the church staff in upkeep and new development (landscaping) of all church property.

8. Preschool Support Committee: This committee is to work with the church staff to assist in development and operation of the Northside Baptist Church Weekday Preschool.

B. Special Committees

Special Committees shall be called by the Senior Pastor and Deacons for any such purpose as deemed necessary for the ongoing ministry of the church. All Special Committees will include one (1) Deacon and (1) Senior Staff member. The staff member shall be ex officio.

ARTICLE XXII: ORDINANCES AND ORDINATION

SECTION I: ORDINANCES

The ordinances of the church as set forth in the Holy Scriptures are baptism and the Lord's Supper.

SECTION II: ORDINATION

Any male member of the church who by his piety, zeal and aptness to teach gives evidence that he is called of God to the work of the ministry may, by a vote of a majority of the members present and voting at any regular meeting of the church, be licensed by the church to the Christian ministry.

When a member of this church who possesses spiritual qualifications for ordination to the gospel ministry has been called to serve in a church of like faith and order, that member may request ordination by this congregation. This request must come in writing and be approved by the church in regular business meeting.

Ministers and deacons approved by the church shall present themselves to an ordaining council composed of ordained ministers and deacons assembled and directed by the pastor. This council shall perform the ceremony of ordination in the presence of the church.

ARTICLE XXIII: MEETINGS

WORSHIP

The church shall meet regularly on the Lord's Day (Sunday) for preaching, instruction, evangelism and the worship of Almighty God. This service shall be conducted by and under the direction of the pastor. We shall also regularly meet for mid-week Bible study and prayer.

ARTICLE XXIV: AMENDMENT

This constitution and bylaws may be amended subject to the articles of incorporation of this corporation and the laws of the state of Tennessee at any annual meeting, regular business meeting, or at any special meeting, by a two-thirds vote of the voting members present, provided that a full reading of the proposed changes (or a printed distribution of the same) shall have been made at least one week prior to the meeting.

ARTICLE XXV: PARLIAMENTARY RULES

Robert's Rules of Order, Revised is the authority for parliamentary rules of procedure for all business meetings of the church.

Revised 3/20/2011